

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting – 6:00 p.m. – November 8, 2010
Redwood Elementary School
75 Redwood Avenue

FINAL AGENDA

- I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

- II. NOTICE OF MEETING:
Please take notice that adequate notice of this meeting has been provided in the following manner:
 - A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on May 4, 2010.
 - B. That said notice was sent by regular mail to the West Orange Township Clerk and by e-mail to the Editors of the West Orange Chronicle and the Star-Ledger.
 - C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

- III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF October 26, 2010 (Att. #1)

- IV. SUPERINTENDENT'S AND/OR BOARD'S REPORTS
 - A. Educational Technology Training Center (ETTC) Presentation

- V. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations

- a.) Superintendent recommends approval of the following resignation(s):

Peter Harrington, Technical Education Teacher, WOHS, for the purposes of retirement, effective December 31, 2010

2. Appointments

- a.) Superintendent recommends approval of the following appointment(s) at the stipulated contractual rates:

Argie Markouris, Instructional Aide, Autistic, Pleasantdale School, BA-1, \$26,140, effective 10/28/10 (additional)

Cindy Rotbaum, Social Worker, Pleasantdale School, maternity leave replacement, at the per diem rate of \$256.28, effective 10/27/10-6/30/11 (currently Instructional Assistant, Pleasantdale School)

Instructional Aides for West Orange Achievement Program (WOAP), effective 10/25/10-6/21/11, at a total approximate cost of \$8,855 as per the attached (Att. #2)

Elementary School Club Advisors as per the attached (Att. #3)

The following addition(s) to the 2010-2011 Substitute List:

- Maria Montgomery Spanish/French-WOHS
- Kurt Massey K-12
- Patty Griffin Lunch Aide

Co-Curricular appointments, Liberty Middle School, for the 2010-2011 school year:

- Patricia Richardson, Choreographer, Spring Musical

Tom Jeron, Sound Designer, WOHS Fall Production, \$675

Student Lunch Aides, Pleasantdale School, at the hourly rate of \$7.25, effective retroactive to 9/13/10:

- Mary Colyn Urbino
- Ashleigh Manns
- Christelle Charles
- Dallas Sellers

Co-op Students, Central Office, at the hourly rate of \$7.25, effective 10/28/10:

- Jasmine Maldonado
- Capri Brooks
- Monet Daniels

3. Leave(s) of Absence

- a.) Superintendent recommends approval of the following leave(s) of absence:

Maria Vagias Frangos, Business Education Teacher, Roosevelt Middle School, maternity leave of absence, effective 1/3/11-6/30/11

Dawn Habersham, Lunch Aide, Hazel Avenue School, family leave of absence, effective 11/1/10-11/30/10

Meredith Johnson, BCBA, Mt. Pleasant School, maternity leave of absence, effective 1/3/11-3/11/11

4. Transfers

- a.) Superintendent recommends approval of the following transfer(s):

Special Education Personnel as per the specifications in the attached (Att. #4)

5. Superintendent recommends the approval of the District Organizational Chart (Att. #5) and Job Descriptions

B. CURRICULUM AND INSTRUCTION

- 1. Acceptance of revised New Jersey Single Accountability Continuum (NJQSAC) evaluation designation for the West Orange School District as "high performing" (Att. #6)**
- 2. Recommend approval of Field Trip requests for the 2010-2011 school year (Att. #7)**
- 3. Recommend approval of new course proposals for inclusion in the West Orange High School Curriculum Bulletin for the 2011-2012 school year (Att. #8)**

4. Recommend approval of Memorandum of Understanding between West Orange High School and Essex County College for the Mini-College Program (Att. #9)

C. FINANCE

1. Recommend approval to receive special education students for the 2010-2011 school year in the amount of \$255,665.40 (Att. #10)
2. Recommend approval to receive general education students for the 2010-2011 school year in the amount of \$20,427 (Att. #11)
3. Recommend approval of Change Orders 1 and 2 in the amount of \$8,324.23 as pertains to the Water Infiltration Project at West Orange High School (Att. #12)
4. Recommend acceptance of donation of one ARL 2700 laminator and 27 rolls of film from the St. Cloud Parent Teacher Association to the St. Cloud School. (Att. #13)
5. Recommend approval for tuition and transportation for the 2010-2011 school year, including Extended Year, Out of District Placements as per the attached (att. # 14)

6. Recommend approval of the 11/8/10 Bills Lists: (Att. #15)

| | |
|------------------------------------|----------------------|
| Payroll/Benefits | \$ 8,082.00 |
| Transportation | \$ 126,864.13 |
| Special Ed. Tuition | \$ 230,377.13 |
| Instruction | \$ 236,408.39 |
| Facilities | \$ 155,671.37 |
| Capital Outlay | \$ 45,160.45 |
| Grants | \$ 65,776.24 |
| Food Service | \$ 11,003.66 |
| Textbooks/Supplies/Athletics/Misc. | \$ 105,935.18 |
| | <u>\$ 985,278.55</u> |

7. Recommend approval of amendment to the FY10 IDEA application to accept \$18,867 in Basic carryover funds from the 2008-2009 school year. Adjusted FY10 IDEA totals as follows: (Att. #16)

Basic: \$1,614,786
Preschool: \$ 64,797

D. REPORTS

VI. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

VII. MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on November 22, 2010 at Edison Middle School.

VIII. PETITIONS AND HEARINGS OF CITIZENS

IX. ADJOURNMENT

All attachments are on the website, except for those matters involving personnel and pupil confidentiality.

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All attachments are on the website, except for those matters involving personnel and pupil confidentiality.

WEST ORANGE HIGH SCHOOL

Public Agenda
 Date: 11/8/10
 Attachment # 2

51 CONFORTI AVENUE · WEST ORANGE, NJ · 07052-2829 · 973-669-5301 · FAX 973-669-1260
 Website: www.westorange.k12.nj.us

To: Arthur Alloggiamento
 Dr. Anthony Cavanna

From: Lee Cohen

Date: October 25, 2010

Re: Request for Staff for West Orange Achievement Program (WOAP)

Projected Start Date: Oct 25, 2010

| Name of Staff Member* | Subject Area | Hrs. per Week | Approximate # of Weeks | Cost per Hour | Total Projected Cost |
|--------------------------|--------------|---------------------|--------------------------------|---------------|-------------------------------|
| Aide (Darrell Favors) | WOAP | 11 (3:20 – 5:30 pm) | 35 weeks Until Jun 21, 2011 | \$23. | \$253 /week Approx: \$8855 |

Rational for requesting staff:

An additional staff person is needed due to the high number of home instruction and suspended students in the WOAP program. This aide will be on an as-needed basis: if the population decreases below ten students, the aide will not be needed.

* Staff member should be from approved list. If member is not, please indicate put ** next to name.

Approved:



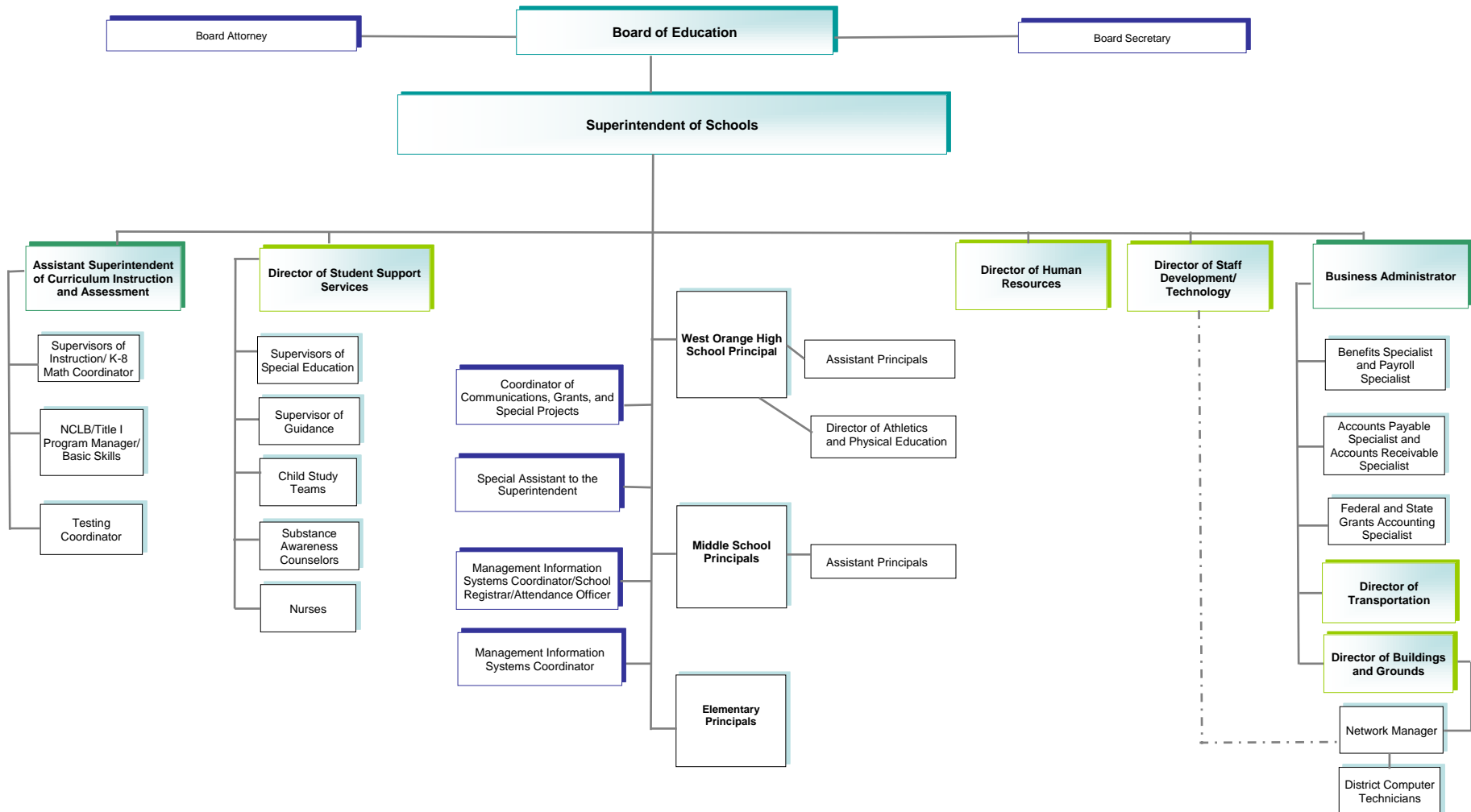
Arthur Alloggiamento

Approved: _____

Dr. Anthony Cavanna

WEST ORANGE BOARD OF EDUCATION

2010-2011 ORGANIZATION CHART





Public Agenda
Date: 11/8/10
Attachment # 6

State of New Jersey
DEPARTMENT OF EDUCATION
PO Box 500
TRENTON, NJ 08625-0500

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

ROCHELLE R. HENDRICKS
Acting Commissioner

October 22, 2010

Mr. Jerry P. Tarnoff
Superintendent
West Orange School District
179 Eagle Rock Avenue
West Orange, NJ 07052-5007

Dear Mr. Tarnoff:

In April 2009, the Department issued an evaluation of the West Orange School District pursuant to the requirements of the New Jersey Quality Single Accountability Continuum (NJQSAC), N.J.A.C. 6A:30 et seq. At that time, the district was placed on a continuum in each of the areas evaluated in the district performance review (DPR): instruction and program, fiscal management, operations management, personnel and governance. Subsequently, the district requested that the Commissioner reconsider the district's instruction and program score. The score was amended from 68% to 71%.

Following the initial evaluation, the district developed an improvement plan, which was approved in July 2009. Staff from the Essex County Office of Education conducted an interim review of the district's progress toward addressing the missed indicators in the DPR area of instruction and program. Based on that interim review, I am updating the placement of the district on the QSAC continuum. Listed below are the initial placement and the interim review placement scores for your district:

| DPR Areas | Initial Placement | Interim Review Placement |
|-------------------------|-------------------|--------------------------|
| Instruction and Program | 71% | 80% |
| Fiscal Management | 100% | 100% |
| Operations | 100% | 100% |
| Personnel | 100% | 100% |
| Governance | 100% | 100% |

As noted above, your district has now satisfied at least 80% of the weighted indicators in each of the five areas of the QSAC review process. Therefore, I am pleased to designate your district as "high performing."

Sincerely,

Rochelle R. Hendricks
Acting Commissioner

RRH:PJC:west orange /interim review
Enclosure
c: Lawrence Feinsod

Quality Single Accountability Continuum (QSAC)

2008-2009

| | |
|-----------------------|----------------------------|
| District | West Orange Public Schools |
| County | Essex |
| Superintendent | Jerry P. Tarnoff |

| | District Score | County Score |
|--------------------------------|----------------|--------------|
| Instruction and Program | 0 | 80 |
| Fiscal Management | 0 | 100 |
| Operations Management | 0 | 100 |
| Personnel | 0 | 100 |
| Governance | 0 | 100 |

The Public Schools
West Orange, New Jersey

Public Agenda
Date: 11/8/10
Attachment # 8

To: Dr. Anthony P. Cavanna, Superintendent
From: Donna Rando, Ed.D., Assistant Superintendent *DR*
Date: November 1, 2010
Re: New Course Proposals

At the October 25, 2010 Curriculum Council meeting, the courses listed below were endorsed by the Curriculum Council pending Board of Education approval:

- Learning Strategies for Improving Math and Language Arts Skills
- Advanced Placement Chinese Language and Culture
- Advanced Placement Psychology
- Survey of Paralegal Studies

Upon approval, the courses will be included in the West Orange High School Curriculum Bulletin for 2011-2012.

Thank you.

*The Public Schools
West Orange, New Jersey*

*Donna Rando
Assistant Superintendent*

*To: Dr. Anthony P. Cavanna, Superintendent
From: Donna Rando, Ed.D., Assistant Superintendent *DR*
Date: November 1, 2010
Re: New Course Proposals*

At the October 25, 2010 Curriculum Council meeting, the courses listed below were endorsed by the Curriculum Council pending Board of Education approval:

- Learning Strategies for Improving Math and Language Arts Skills*
- Advanced Placement Chinese Language and Culture*
- Advanced Placement Psychology*
- Survey of Paralegal Studies*

Upon approval, the courses will be included in the West Orange High School Curriculum Bulletin for 2011-2012.

Thank you.

*The Public Schools
West Orange, New Jersey*

*Donna Rando
Assistant Superintendent*

**Memorandum of Understanding
West Orange High School Mini-College Program**

This memorandum of understanding is made this 8th day of November, 2010 between Essex County College, hereinafter referred to as "ECC" and West Orange High School, hereinafter referred to as "WOHS" for the purpose of creating the High School Initiatives to be delivered at ECC for WOHS students.

WHEREAS, the High School Initiative Mini-College Program established by ECC and WOHS and to be conducted at ECC and WOHS is consistent with the mission of each institution and will further the educational purpose upon which it is founded; and

WHEREAS, ECC and WOHS desire to create this program for the benefit of the students enrolled therein;

NOW THEREFORE, in the consideration of the mutual covenant and promises set forth herein, ECC and WOHS agreed as follows:

1. The agreement shall be effective as of January, 2011 and shall be renewable each year by the mutual agreement of the parties.
2. ECC and WOHS shall abide by all appropriate statutes, rules and regulations of the State of New Jersey, County of Essex and as set forth by the respective institutions including but not limited to the furnishing of data, reports and other documents as may be required.
3. ECC agrees to provide the students of WOHS a number of courses per semester mutually agreed upon by both institutions.
4. ECC agrees to provide the facilities, faculty and staff necessary for the full implementation of the High School Initiatives.
5. ECC agrees to waive all tuitions and fees for students selected for this program.
6. Upon request ECC will provide a staff member to instruct students at WOHS and will charge WOHS the current stipend given to an adjunct teacher for a three credit course.
7. ECC agrees to grant WOHS students who successfully complete their courses, college credits for these courses.
8. The principal contact at ECC will be the Coordinator of High School Initiatives and the designee for WOHS.
9. This memorandum of understanding may be amended or terminated only by the mutually consent of the parties, in writing, and as signed by the appropriate representatives of each party.

IN WITNESS WHEREOF, the parties caused this memorandum to be executed by their duty authorized representatives.

Dr. Edythe M. Abdullah, President
Essex County College

Dr. Anthony Cavanna
Superintendent of Schools, West Orange Public Schools

AIA[®] Document G701[™] – 2001

Change Order

| | | |
|--|---|--|
| PROJECT (Name and address): West Orange Board of Education - Water Infiltration at High School West Orange High School | CHANGE ORDER NUMBER: 001 DATE: August 17, 2010 | OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> |
| TO CONTRACTOR (Name and address): | ARCHITECT'S PROJECT NUMBER: 4395 CONTRACT DATE: CONTRACT FOR: General Construction | FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/> |

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Scope of Work

1. Additional waterproofing and excavation , removal of formwork and metal ties: \$3,845.32

Total amount of change order: \$3,845.32

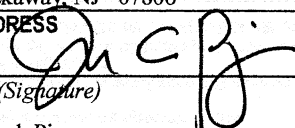
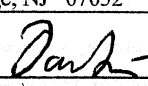
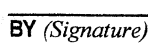
| | | |
|--|----|------------------|
| The original Contract Sum was | \$ | <u>70,250.00</u> |
| The net change by previously authorized Change Orders | \$ | <u>0.00</u> |
| The Contract Sum prior to this Change Order was | \$ | <u>70,250.00</u> |
| The Contract Sum will be increased by this Change Order in the amount of | \$ | <u>3,845.32</u> |
| The new Contract Sum including this Change Order will be | \$ | <u>74,095.32</u> |

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

| | | |
|--|--|--|
| <u>Parette Somjen Architects</u> ARCHITECT (Firm name) | <u>Drill Construction</u> CONTRACTOR (Firm name) | <u>West Orange Board of Education</u> OWNER (Firm name) |
| <u>439 Route 46 East</u> <u>Rockaway NJ 07866</u> ADDRESS | <u>80 Main Street, Suite 570</u> <u>West Orange, NJ 07052</u> ADDRESS | <u>179 Eagle Rock Avenue</u> <u>West Orange, NJ 07052</u> ADDRESS |
|  BY (Signature) |  BY (Signature) |  BY (Signature) |
| <u>Joseph Pjura</u> (Typed name) | <u>David Drill</u> (Typed name) | <u>Mark Kenney, Business Administrator</u> (Typed name) |
| <u>8/18/10</u> DATE | <u>8-19-10</u> DATE | DATE |



AIA®

Document G701™ – 2001

Change Order

PROJECT *(Name and address):*
West Orange Board of Education -
Water Infiltration at High School
West Orange High School

CHANGE ORDER NUMBER: 002
DATE: 1 October 2010

OWNER:
ARCHITECT:
CONTRACTOR:

TO CONTRACTOR *(Name and address):*
Drill Construction
80 Main Street
West Orange, NJ 07502

ARCHITECT'S PROJECT NUMBER: 4395
CONTRACT DATE:
CONTRACT FOR: General Construction

FIELD:
OTHER:

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Scope of Work:

1. Repair catch basin: \$327.72
 2. Additional asphalt between building and sidewalk: \$4,151.19
- Total amount of this change order: \$4,478.91

| | | |
|--|----|------------------|
| The original Contract Sum was | \$ | <u>70,250.00</u> |
| The net change by previously authorized Change Orders | \$ | <u>3,845.32</u> |
| The Contract Sum prior to this Change Order was | \$ | <u>74,095.32</u> |
| The Contract Sum will be increased by this Change Order in the amount of | \$ | <u>4,478.91</u> |
| The new Contract Sum including this Change Order will be | \$ | <u>78,574.23</u> |

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Parette Somjen Architects
ARCHITECT *(Firm name)*

439 Route 46
Rockaway, NJ 07866

ADDRESS

BY *(Signature)*

Joseph Pjura, AIA
(Typed name)

DATE

10/1/10

Drill Construction

CONTRACTOR *(Firm name)*

80 Main Street, Suite 570
West Orange, NJ 07052

ADDRESS

BY *(Signature)*

David Drill
(Typed name)

DATE

10-4-10

West Orange Board of Education

OWNER *(Firm name)*

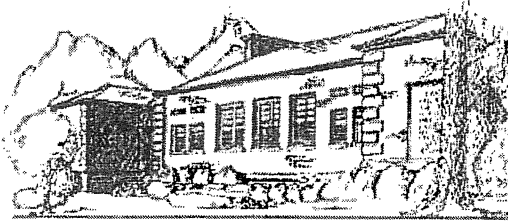
179 Eagle Rock Avenue
West Orange, NJ 07052

ADDRESS

BY *(Signature)*

Mark Kenney, Business Administrator
(Typed name)

DATE



ST. CLOUD ELEMENTARY SCHOOL

To: Dr. Anthony Cavanna
From: Adam Geher *AG*
Date: 10/27/10
Subject: PTA Donation

The St. Cloud School Parent Teacher Association would like to donate the following items to St. Cloud School with the permission of the West Orange Board of Education:

1 ARL 2700 Laminator \$999.00
20 Rolls #0339 of 25" standard 1.5 mil film \$675.00 (\$33.75 per)

St. Cloud School greatly appreciates the generosity of our PTA.

To: Dr. Anthony Cavanna
From: Adam Geher *AG*
Date: 10/27/10
Subject: PTA Donation

The St. Cloud School Parent Teacher Association would like to donate the following items to St. Cloud School with the permission of the West Orange Board of Education:

C: Jennifer Winning, St. Cloud PTA President

St. Cloud School greatly appreciates the generosity of our PTA.

WEST ORANGE PUBLIC SCHOOLS
DEPARTMENT OF STUDENT SUPPORT SERVICES

Public Agenda
Date: 11/8/10
Attachment # 16

179 Eagle Rock Avenue • West Orange • New Jersey • 07052
Telephone: 973-669-5400 Ext. 231
Fax: 973-669-8601

MS. ELIZABETH MADDALENA, DIRECTOR
MS. CONSTANCE SALIMBENO, SUPERVISOR, PRESCHOOL, K-8
MRS. DAWN RIBEIRO, SUPERVISOR, 9-12

DATE: November 8, 2010
TO: Dr. Anthony P. Cavanna
FROM: Elizabeth Maddalena
RE: Agenda Item

Recommend approval of an amendment to the FY10 IDEA application in order to accept \$18,867 in Basic carryover funds from the 2008-2009 school year. New totals of FY10 IDEA are as follows:

BASIC \$1,614,786

PRESCHOOL Remains the same - \$64,797

c: Mark Kenney